



**PAULDING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
March 12, 2024**

**Watson Government Complex  
Second Floor – Board of Commissioners Meeting Room**

**CALL TO ORDER:** David L. Carmichael, Chairman

**INVOCATION  
& PLEDGE:** David L. Carmichael, Chairman

**PRESENT:** David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk.

**MINUTES:**

- 1. The February 27, 2024 Work Session Minutes and the February 27, 2024 Board Meeting Minutes are available for review.*

**ANNOUNCEMENTS:**

Team Paulding: Employee of the Month Wendy Hornbuckle with the Finance Department aired for the Commissioners and audience.

**INVITED GUESTS:** None

**BID AWARDS:**

- 2. Gym floor installation project to Stevens Gymnasiums, Inc. for the amount of \$64,900.00. This is located in Post 2 and will be funded by SPLOST:*

Discussed action to award the gym floor installation project to Stevens Gymnasiums, Inc. for the amount of \$64,900.00. This is located in Post 2 and will be funded by SPLOST. Michael Justus, Parks and Recreation Director stated the gym floor in the new facility needs to be replaced. He further stated the County solicited bids and received four proposals from vendors. Two of the proposals were for synthetic flooring, which did not meet the needs of the County. The other two proposals were for hardwood flooring, which met the needs of the County. Mr. Justus stated after reviewing the proposals, he is recommending Stevens Gymnasium, Inc.

- 3. Purchase of three (3) fire pumpers to Spencer Manufacturing Inc. in the amount of \$1,372,836.00. Funded by SPLOST:*

Discussed action to award the purchase of three (3) fire pumpers to Spencer Manufacturing Inc. in the amount of \$1,372,836.00. Funded by SPLOST. Fire Chief Joey Pelfrey stated they received four bids on the purchase of three pumpers. Spencer Manufacturing Inc. met the requirements and has good reviews. He further stated one of the new pumpers will go to the new Fire Station 13. The two remaining pumpers will replace two trucks that are 24 years old.

**Chairman Carmichael** asked if the replaced trucks go to other counties.

**Chief Pelfrey** stated some have gone to counties in the past, but most are auctioned or surplussed through Fleet Management.

- 4. Purchase of a John Deere 620G motor grader from Dobbs Equipment in the amount of \$299,987.00. This capital purchase was approved in the FY 2024 Capital Budget for Paulding County DOT and will be funded using the General Fund budget:*

Discussed action to award the purchase of a John Deere 620G motor grader from Dobbs Equipment in the amount of \$299,987.00. This capital purchase was approved in the FY 2024 Capital Budget for Paulding County DOT and will be funded using the General Fund budget. George Jones, Transportation Director stated this piece of equipment is used in the maintenance division. Paulding County DOT obtained quotes from John Deere, Catapillar and Komatzu. He further stated the John Deere quote was the second highest, but offered more horse power and torque.

**Commissioner Galloway** stated the Yancey Brothers quote was \$4,200.00 less.

**Mr. Jones** stated he would check his information and report to her.

5. ***Authorize the Chairman to enter into a Consultant Services Agreement with Vanasse Hangen Brustlin, Inc. (VHB) in the amount of \$200,000.00, for the Paulding County Safety Action Plan. Funding for this contract will be allocated from a US DOT Grant (\$160,000.00) and SPLOST funds (\$40,000.00):***

Discussed action to award and authorize the Chairman to enter into a Consultant Services Agreement with Vanasse Hangen Brustlin, Inc. (VHB) in the amount of \$200,000.00, for the Paulding County Safety Action Plan. Funding for this contract will be allocated from a US DOT Grant (\$160,000.00) and SPLOST funds (\$40,000.00). George Jones, Transportation Director stated Paulding County applied for and was notified of selection on January 31, 2023 of an award. The Paulding County BOC authorized an agreement with US DOT on June 13, 2023 to accept Grant funding, which will be used for this Safety Action Plan. Mr. Jones further stated on November 7, 2023, Paulding County DOT issued a request to qualified firms for Consultant Services and received responses from seven firms. The selection committee reviewed the responses and chose VHB.

6. ***2024 Asphalt Project Contract III to the lowest responsive bidder, Bartow Paving Company Inc., in the amount of \$3,511,650.85. Streets scheduled in the contract are located in Posts 1, 3 and 4. Project will be funded by General Fund and SPLOST:***

Award the 2024 Asphalt Project Contract III to the lowest responsive bidder, Bartow Paving Company Inc., in the amount of \$3,511,650.85. Streets scheduled in the contract are located in Posts 1, 3 and 4. Project will be funded by General Fund and SPLOST. George Jones, Transportation Director stated Paulding County Finance advertised the project and received five proposals. The proposals were opened on February 22, 2024. He further stated the low bid was 2.3% lower than the County estimate. The Project completion date is October 31, 2024.

7. ***Harmony Grove Church Road Extension Project to the lowest responsible bidder, Vertical Earth, Inc. in the amount of \$3,512,487.70. Funds for the project will be allocated from SPLOST. Project is located in Post 1:***

Award the Harmony Grove Church Road Extension Project to the lowest responsible bidder, Vertical Earth, Inc. in the amount of \$3,512,487.70. Funds for the project will be allocated from SPLOST. Project is located in Post 1. George Jones, Transportation Director stated Paulding County Finance advertised the project and received proposals from six contractors. The proposals were received on March 1, 2024. The lowest bid was 16.7% higher than the County estimate.

**REPORTS FROM COMMITTEES & DEPARTMENTS:** None

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** None

**CONSENT AGENDA:** The Chairman read the following consent agenda items:

8. ***Authorizing the County Manager to sign the paperwork to accept the ACCG Internship Grant.***
9. ***Approve the job description/position for a non-sworn Civilian Crime Analyst position for the Sheriff's Office.***
10. ***Appoint Kevie Dixon to the Paulding County Department of Family and Children Services Board (DFCS) to fill the unexpired term of Brooke Mason, with a term ending December 31, 2024.***

11. ***Declare the following items as surplus, and approve their disposal through auction or trade:***

Surplus Items			
<u>Department</u>	<u>Item Name</u>	<u>Make/Model</u>	<u>Serial Number</u>
Recreation	Unit 440	20 Hurricane X 3000 Blower	Mod X3/SN 171159
Recreation	Unit 446	97 F-250 Truck	1FTEF2766VKD71685
Recreation	Unit 465	99 Ford Ranger Truck	1FTYR10C6XPA74954
Recreation	Unit 661	09 ExMark Lazer	LZ34KA726/SN820765
Recreation	Unit 634	15 John Deere7500	TC7500X010018/SRN010018
Recreation	Unit 645	07 ExMark Lazer	LZ30KC725/SN644543
Recreation	Unit 630	17 ExMark Lazer	SN 402150830
Recreation	Unit 424	02 ExMark Lazer	LZ31DG604/SN EX288483
Recreation	Unit 658	02 ExMark Lazer	LZ27KC604/SN413101

Recreation	Unit 646	1999 JD Bunker Rake	SN 0457
Recreation	Unit 456	1988 Kabota Tractor	SN5358
Recreation	Unit 455	1988 Kabota Tractor	L2550/SN 10671
Recreation	Unit 430	1998 JD Reel Mower	2653A/SN 2653A0877
Recreation	Unit 424	2002 Exmark Lazer	LZ31DG604/SN EX288483
Fire	Unit 518	1992 International 4900	1HTSDPCR5NH446575
Sheriff	Unit P-51	2015 Chev Caprice	6GN3S5U22FL121258
Sheriff	Unit S-161	2014 Chev Tahoe	1GNLC2E04ER200902
Sheriff	Unit P-72	2014 Chev Caprice	6GLNS5U20EL938341
Sheriff	Unit S-174	1999 Jeep Cherokee	1J4FF28S2XL592661
Sheriff	Unit S-184	1998 Jeep Cherokee	1J4FJ28S7WL278954
Sheriff	Unit S-182	2000 Jeep Cherokee	1J4FF28S7YL208519
Sheriff	Unit S-153	1998 Jeep Cherokee	1J4FJ28SXWL183322
Sheriff	Unit 18	1994 Jeep Cherokee	1J4FJ28S2RL217533

**OLD BUSINESS:** None

**NEW BUSINESS:**

**12. Authorize the County Manager to sign the Cell Tower Lease Amendment to allow AMI equipment on Picketts Mill Cell Tower:**

Discussed action to authorize the County Manager to sign the Cell Tower Lease Amendment to allow AMI equipment on Picketts Mill Cell Tower. Tabitha Pollard, Finance Director stated AMI Technology is the infrastructure technology attached to the cell towers. It allows the Water & Sewer Department to read the meters remotely. This is a 5-year lease with four 5-year renewals.

**Commissioner Dunn** stated this Amendment is to expand the AMI System and is not a renewal.

**Ms. Pollard** stated that is correct. This is brand new equipment that will read all of the meters in the realm of the tower antennae.

**13. Authorize the Chairman to enter into a Mowing and Maintenance Agreement with the Georgia Department of Transportation for the single lane roundabout project, SR 101 at Gold Mine Road Roundabout Intersection Improvement Project (P.I. No. 0019669). This project is located in Post 2:**

Discussed action to authorize the Chairman to enter into a Mowing and Maintenance Agreement with the Georgia Department of Transportation for the single lane roundabout project, SR 101 at Gold Mine Road Roundabout Intersection Improvement Project (P.I. No. 0019669). This project is located in Post 2. George Jones, Transportation Director stated Georgia Department of Transportation requires a Mowing and Maintenance Agreement on State Roadways. Paulding County will be responsible for the mowing of the State ROW on this Roundabout Project.

**14. Authorize the Chairman to enter into a Development Agreement with Kashif Rana, the intended owner/developer of Parcel 4 of the Harmony Grove Church Road Extension Project. This project is located in Post 1:**

Discussed action to authorize the Chairman to enter into a Development Agreement with Kashif Rana, the intended owner/developer of Parcel 4 of the Harmony Grove Church Road Extension Project. This project is located in Post 1. George Jones, Transportation Director stated this property is currently in the process of rezoning from R-2 to B-1. As part of the rezoning petition, the intended owner/developer acknowledges the option of entering into a Development Agreement to address property access, roadway construction and ROW property acquisition. The County Attorney has vetted the Development Agreement.

**15. Authorize the Chairman to enter into a Development Agreement with Kashif Rana, owner/developer of Parcel 2 of the Harmony Grove Church Road Extension Project. This project is located in Post 1:**

Discussed action to authorize the Chairman to enter into a Development Agreement with Kashif Rana, owner/developer of Parcel 2 of the Harmony Grove Church Road Extension Project. This project is located in Post 1. George Jones, Transportation Director stated this property is currently in the process of rezoning from R-2 to B-1 and B-2 on December 13, 2022. The owner/developer acknowledged the option of entering into a Development Agreement to address property access, roadway construction and ROW property acquisition. The County Attorney has vetted the Development Agreement.

**CONCLUSION OF REGULAR BUSINESS**

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None

**Chairman Carmichael** asked the Commissioners if they had any comments or announcements.

**Commissioner Galloway** reminded everyone that has not already voted to vote today.

**EXECUTIVE SESSION/ADJOURNMENT:** Virginia Galloway made a motion to adjourn to Executive Session for the purpose of Real Estate, seconded by Keith Dunn. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway.

**Chairman Carmichael** stated the meeting would be adjourned from Executive Session.